"बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान (बिना डाक टिकट) के प्रेषण हेतु अनुमत. क्रमांक जी. 2-22-छत्तीसगढ़ गजट/38 सि. से. भिलाई, दिनांक 30-5-2001."

पंजीयन क्रमांक "छत्तीसगढ़/दुर्ग/सी. ओ./रायपुर 17/2002."

छत्तीसगढ़ राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 22] रायपुर, शुक्रवार, दिनांक 28 मई 2004—ज्येष्ठ 7, शक 1926

विषय—सूची

भाग १

राज्य शासन के आदेश

सामान्य प्रशासन विभाग
मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 7 मई 2004

क्रमांक एफ 2-16/2004/1-8.—श्री पी. व्ही. नरसिम्हा राव (भा.व.से.) वन संरक्षक, प्रधान मुख्य वन संरक्षक कार्यालय, रायपुर की सेवाएं लेते हुए उन्हें कार्यभार ग्रहण करने के दिनांक से, अस्थाई रूप से, आगामी आदेश तक, विशेष सचिव, छत्तीसगढ़ शासन, वाणिज्य, उद्योग एवं खनिज साधन विभाग में पदस्थ किया जाता है.

संचालक, मुद्रण तथा लेखन सामग्री, छत्तीसगढ़ द्वारा शासकीय क्षेत्रीय मुद्रणालय, राजनांदगांव से मुद्रित तथा प्रकाशित—2004.

रायपुर, दिनांक 12 मई 2004

क्रमांक ई-1-2/2004/1/2.--श्री विवेक ढांड, भा.प्र.से. (1981) सचिव, छत्तीसगढ़ शासन को उनके वर्तमान कार्य के साथ-साथ सचिव, सूचना प्रौद्योगिकी तथा जैव-प्रौद्योगिकी विभाग का प्रभार भी सौंपा जाता है तथा उन्हें सचिव, जनसंपर्क विभाग एवं आयुक्त, जनसंपर्क के प्रभार से मुक्त किया जाता है.

2. श्री सुनिल कुमार, भा.प्र.से. (1979) प्रमुख सचिव, छत्तीसगढ़ शासन को सूचना प्रौद्योगिकी तथा जैव-प्रौद्योगिकी विभाग के प्रभार से मुक्त किया जाता है.

3. श्री सी. के. खेतान, भा.प्र.से. (1987) सचिव, छत्तीसगढ़ शासन, कृषि एवं सहकारिता विभाग एवं प्रबंध संचालक छत्तीसगढ़ राज्य सहकारी कृषि और ग्रामीण विकास बैंक मर्यादित को अस्थायी रूप से आगामी आदेश तक सचिव, जनसंपर्क विभाग एवं आयुक्त, जनसंपर्क पदस्थ किया जाता है.

4. श्री अमन सिंह, संयुक्त सचिव, मुख्यमंत्री को उनके वर्तमान कर्त्तव्य के साथ-साथ आगामी आदेश तक संयुक्त सचिव, सूचना प्रौद्योगिकी एवं जैव-प्रौद्योगिकी विभाग तथा मुख्य कार्यपालन अधिकारी, चिप्स का प्रभार भी सौंपा जाता है.

5. श्री अमन सिंह द्वारा कार्यभार ग्रहण करने पर श्री एस. के. पाठक, भा.प्र.से., मुख्य कार्यपालन अधिकारी, चिप्स के प्रभार से तथा श्री अमित अग्रवाल, भा.प्र.से., संयुक्त सचिव, सूचना प्रौद्योगिकी तथा जैव-प्रौद्योगिकी विभाग के प्रभार से मुक्त होंगे.

रायपुर, दिनांक 14 मई 2004

क्रमांक ई 1-2/2004/1-2.—श्री ए. के. विजयवर्गीय, भा.प्र.से. (1969) मुख्य निर्वाचन पदाधिकारी छत्तीसगढ़ रायपुर एवं पदेन अपर मुख्य सचिव, छत्तीसगढ़ शासन, विधि विधायी कार्य विभाग (निर्वाचन) को अस्थायी रूप से, आगामी आदेश तक, अपने वर्तमान कर्त्तव्यों के साथ अपर मुख्य सचिव, छत्तीसगढ़ शासन, वित्त एवं योजना विभाग का प्रभार भी सौंपा जाता है.

रायपुर, दिनांक 15 मई 2004

क्रमांक ई 1-2/2004/1/2.—श्री आर. पी. मण्डल, भा.प्र.से. (1987) सचिव, छत्तीसगढ़ शासन, राजस्व विभाग, आयुक्त, भू-अभिलेख एवं बन्दोबस्त तथा राहत आयुक्त को अस्थायी रूप से आगामी आदेश तक कलेक्टर, रायपुर पदस्थ किया जाता है.

2. श्री अमिताभ जैन, भा.प्र.से. (1989) कलेक्टर, रायपुर को अस्थायी रूप से आगामी आदेश तक विशेष सचिव, छत्तीसगढ़ शासन, लोक निर्माण विभाग पदस्थ किया जाता है.

3. श्री अमिताभ जैन द्वारा विशेष सचिव, लोक निर्माण विभाग का पदभार ग्रहण करने पर श्री विवेक ढांड, भा.प्र.से. (1981) सचिव, छत्तीसगढ़ शासन, लोक निर्माण विभाग के कार्यभार से मुक्त होंगे.

4. श्रीमती इशिता राय, भा.प्र.से. (केएल-1991) कलेक्टर, कोरबा को अस्थायी रूप से आगामी आदेश तक संयुक्त सचिव, छत्तीसगढ़ शासन, मंत्रालय, रायपुर पदस्थ किया जाता है.

5. श्री गौरव द्विवेदी, भा.प्र.से. (1995) कलेक्टर, महासमुंद को अस्थायी रूप से आगामी आदेश तक कलेक्टर, कोरबा पदस्थ किया जाता है.

6. श्री बी. एल. तिवारी, भा.प्र.से. को लालबहादुर शास्त्री राष्ट्रीय प्रशासनिक अकादमी से प्रशिक्षण से वापस लौटने पर अस्थायी रूप से आगामी आदेश तक कलेक्टर, जांजगीर-चांपा पदस्थ किया जाता है.

7. श्री एम. के. त्यागी, भा.प्र.से. उप सचिव, छत्तीसगढ़ शासन, सामान्य प्रशासन विभाग एवं मुख्य सचिव कार्यालय को अस्थायी रूप से आगामी आदेश तक कलेक्टर, महासमुंद पदस्थ किया जाता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
एस. के. मिश्र, मुख्य सचिव.

रायपुर, दिनांक 14 मई 2004

क्रमांक बी-1-5/2004/4/एक.—इस विभाग के समसंख्यक आदेश दिनांक 19-2-2004 का सरल क्रमांक 9 जिसके द्वारा श्री एस. पी. शोरी, राप्रसे (आर.आर. 85, प्रवर श्रेणी) को उप सचिव महाधिवक्ता कार्यालय, बिलासपुर पदस्थ किया गया है, की पदस्थापना में आंशिक संशोधन करते हुए, उन्हें अस्थाई रूप से, आगामी आदेश तक, स्थानापन्न उप सचिव, छत्तीसगढ़ शासन, आदिमजाति तथा अनुसूचित जाति विकास विभाग पदस्थ किया जाता है.

2. श्री एम. एस. परस्ते, राप्रसे (आर. आर-87, प्रवर श्रेणी) स्थानापन्न उप सचिव, छत्तीसगढ़ शासन, आदिमजाति तथा अनुसूचित जाति विकास विभाग को अस्थाई रूप से, आगामी आदेश तक उप सचिव, महाधिवक्ता कार्यालय, बिलासपुर पदस्थ किया जाता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
पंकज द्विवेदी, प्रमुख सचिव.

रायपुर, दिनांक 18 मई 2004

क्रमांक 1164/233/2004/1/2/लीव.—इस विभाग के आदेश क्रमांक 1092/233/2004/1/2/लीव, दिनांक 6-5-2004 द्वारा डॉ. मनिन्दर कौर द्विवेदी, संयुक्त सचिव, छत्तीसगढ़ शासन, गृह विभाग को दिनांक 6-5-2004 से 14-5-2004 तक (9 दिवस) का अर्जित अवकाश स्वीकृत किया गया था, एतद्द्वारा निरस्त किया जाता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
के. के. बाजपेयी, अवर सचिव.

उच्च शिक्षा, तकनीकी शिक्षा, जनशक्ति नियोजन, विज्ञान एवं प्रौद्योगिकी विभाग
मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 10 नवम्बर 2003

क्रमांक/एफ-73-137/03/उ.शि./38.—राज्य शासन, छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 25 (2) के अंतर्गत ई.एम.पी.आई. यूनिवर्सिटी, रायपुर के शासी निकाय द्वारा प्रस्तुत विश्वविद्यालय की प्रथम संविधियों को उप नियम (4) के अंतर्गत सहमति प्रदान करता है तथा उप नियम (5) के अंतर्गत प्रस्तुत 30 (तीस) प्रथम संविधियां अनुमोदित करता है.

यह संविधियां राजपत्र में प्रकाशन दिनांक से प्रभावशील होगी.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
आर. सी. सिन्हा, सचिव.

EMPI University

(Entrepreneurship Management Processes International University)

Established under section 5 of the Chhattisgarh Nizi Kshetra Vishwavidalaya (Sthapana Aur Viniyaman) Adhiniyam 2002, vide Notification of the Government of Chhattisgarh NO F 73-137/2003/H.E/38, dated 1st September, 2003, and the Gazette Publication dated 5th September, 2003.

FIRST STATUTES

Made in accordance with the provisions in Sections 25 of the Chattisgarh Nizi Kshetra Viswavidyalaya (Sthapana Aur Viniyaman) Adhiniyam 2002

1.0 Short Title, Extent and Commencement

1.1 These Statutes shall, here-in-after be called, the FIRST STATUTES of the 'EMPI University'.

1.2 These First Statutes are applicable to 'EMPI University' and any matter relating and incidental thereto.

1.3 These First Statutes shall come into force on the date of publication of these First Statutes by the Government of Chattisgarh in the Official Gazette.

1.4 The Registered office of the 'EMPI University' shall be located at Raipur, Chattisgarh, India.

2.0 Definitions (in alphabetic order)

In these First Statutes unless and otherwise the context demands:

2.1 **Academic Centres** mean Distance Education Centres approved by the University for imparting education in formal mode in respect of any or all courses offered by the University and even in new innovative courses not offered by the University but approved / validated by them and located within or outside the state of Chattisgarh in India and abroad. Such centres shall be designated as Distance Education Academic Centres (DEAC). Such centres shall function independently within the framework of the University norms.

2.2 **Academic Council** means the Academic Council constituted under Section 22 of the Act and under Section 13.0 of the these First Statutes.

2.3 **Academic Staff** means such categories of staff as are designated as academic staff by the ordinances.

2.4 **Academic Year** ordinarily means the period from 01st July of any year to 30th June of the following year or the dates announced by the Academic Council for a particular academic session.

2.5 **Act** means, the Chattisgarh Nizi Kshetra Viswavidyalaya (Sthapana Aur Viniyaman) Adhiniyam 2002.

2.6 **Ad-hoc committee** means a committee constituted under the Section 19.0 of these First Statutes.

2.7 **Administrator** means the officer nominated by the Governing Body to exchange correspondence on behalf of the University, to sign and authenticate records on behalf of the University, to obtain reports and returns from colleges and schools of the University and liaise with State Government, UGC and other State Authorities, to generally supervise the administrative functions of the University and manage the office of the registrar in his absence.

2.8 **Affiliation** means and includes together with its grammatical variations in relation to all institutions, colleges and schools, recognition of such institution, colleges, school by, association of such colleges and schools with, and admission of such schools, colleges, and institutions to the privileges of the University. These institutions, schools and colleges may be located in or outside the state of Chattisgarh which includes outstation and foreign countries.

2.9 **Authorities** means authorities mentioned under Section 19 of the Act, and **Section 9.0 of these First Statutes.**

2.10 **Board** means the Board of Management of the University constituted under Section 21 of the Act and section 11.0 of these First Statutes.

2.11 **Board of Studies** means the Board of Studies of the University for each subject or group of subjects constituted by the Academic Council.

2.12 **Chancellor** means the Chancellor of the University as mentioned in Section 14 of the Act and Section 4.0 of these First Statutes.

2.13 **Committee** means all committees constituted under Sections 15, 16, 17, 18, 19 and 20 of these First Statutes.

2.14 **Common Seal** means the authoritative seal of the University established under Section 6 of the Act.

2.15 **Courses** include programs and courses of studies imparted in the formal mode and/ or in the non-formal/ distance education mode in the institutions, colleges, schools and / or Study Centres of the University.

2.16 **Dean (College)** means the person responsible for the upkeep, development and proper utilization of infrastructure facilities of the respective school / college and fulfils the academic requirements of the systems.

2.17 **Dean (Planning & Monitoring)** means the person responsible for the preparation, monitoring and implementation of the plans of the University.

2.18 **Dean (Research)** means the person responsible for the execution and monitoring of the research schemes formulated and approved by the University Research Board.

2.19 **Dean (Students Welfare)** means the person responsible for looking after the campus amenities and general welfare of the students of schools, colleges of the University.

2.20 **Dean (Discipline)** means the person responsible for maintaining the discipline amongst the students of schools, colleges of the University.

2.21 **Director** means the officer appointed by the Governing Body for coordination the functions and activities of the Deans of schools, college, Study Centre and to manage the affairs of the University in the absence of the Vice Chancellor.

2.22 **Distance education** means the education / courses/programs offered to the students on off campus mode. It includes system of imparting education through any means of Communication such as broadcasting, contact programs, internet, e-learning or the combination of any two or more of such means.

2.23 **Employee** means and includes any person appointed by the University.

2.24 **Finance Committee** means the Finance Committee constituted under Section 23 of the Act and Section 17.0 of these First Statutes.

2.25 **Financial Year** means the period commencing on the 1st April of any year and ending with 31st March of the following year or any period as prescribed by the Governing Body.

2.26 **Fund** means the General Fund established under Section 7 of the Act and Section 22.0 of these First Statutes.

2.27 **Government** means the Government of the State of Chattisgarh.

2.28 **He** includes She and His includes Her.

2.29 **Institute** means and includes institute, institution, school and college constituted as part of the University to impart education in specified disciplines located within or outside the state of Chattisgarh in India and/or Abroad.

2.30 **Main Campus** means the campus of the University Colleges, Training Centres, Research Academies and Schools located at Raipur, Chattisgarh, India.

2.31 **Manual of instructions** includes all procedures, instructions and systems laid down by various Committees, Boards, Authorities, Officers of the University for the purposes of smooth functioning of the University.

2.32 **Ordinance** means ordinances issued by the University as prescribed by Section 27 of the Act.

2.33 **Planning Committee** means the planning committee of the University.

2.34 **Regulations** mean Regulations made under Section 37 of the Act.

2.35 **Rules mean** the Rules made under Section 36 of the Act.

2.36 **Satellite Campus** means the Campus of University College and Schools located outside Raipur, Chhattisgarh, in any part of India and/or abroad.

2.37 **Sponsoring Body** means the Foundation for Social Transformation through Education and Research (FOSTER) Society registered under the provisions of Chattisgarh Society Registrikaran Adhiniyam, 1973 (No. 44 of 1973) and founded by the promoter Society 'Society for Innovative Education and Development', J 47, Saket, New Delhi 110017.

2.38 **Staff** means non-teaching employees of the University who are on the payroll of the University and does not include any casual, temporary, contractual, ad-hoc employees or visiting persons who may be engaged for a specific assignment or task.

2.39 **States** means the states of India.

2.40 **Statutes** means the Statutes made under Section 25 and 26 of the Act and includes the amendments, alterations and modifications to the Statutes.

2.41 **Student** means a student of the University and includes any person who in enrolled to pursue any course of study at the University at Main Campus and Satellite Campuses, and institutes of the University, Study Centres, Academic Centres and Colleges affiliated to the University.

2.42 **Study Centres** means Distance Education Centres approved by the University under the advice of the Governing Body for imparting education in non-formal and distance mode in respect of any or all courses offered by the University and located within or outside the state of Chattisgarh in India and abroad. Such Study Centres for convenience may be designated as North Delhi Campus, North-West Delhi Campus, South Delhi Campus, Mumbai Campus, Bangalore Campus, Hyderabad Campus, Pune Campus, Gurgaon Campus, Kolkata Campus, Toowoomba Campus, Australia, Minot Campus, Minot, USA, London Campus etc.

2.43 **University** means the E.M.P.I. University established under Section 5 of the Act and will have the same meaning as stated in Section 2(f) of the University Grants Commission Act 1956 as amended from time to time.

2.44 **Vice-Chancellor** means the Vice-Chancellor of the University appointed within the meaning of section 15 of the Act and Section 5.0 of these First Statutes.

2.45 **Visitor** means the Visitor as defined under section 13 of the Act.

3.0 **Objects of the University** The objects of the University are listed in succeeding paragraphs:

3.1 To provide instruction, teaching and training in the field of higher education, and make provisions for research; advancement and dissemination of knowledge.

3.2 To establish main campus in the State of Chattisgarh and to have affiliate Colleges/Institutions, approve Study Centres, Academic Centres, Off-Campus Learning Centres/Institutions and run satellite Campus (es) at different locations in India and abroad.

3.3 To create higher levels of intellectual abilities.

3.4 To institute degrees, diplomas, certificates and other academic distinctions on the basis of examination, or any other mode of evaluation and assessment as laid down by the Academic Council.

3.5 To withdraw degrees, diplomas, Certificates and other academic distinctions for good and sufficient cause as recommended by the Academic Council.

3.6 To offer continuing, distance education, and online education programmes.

3.7 To ensure that the standard of the degrees. Diplomas, certificates and other academic distinctions are not lower than those laid down by the related regulatory body.

3.8 To encourage and promote research activities and set up Centres of excellence for pure and applied research and development and institute awards and fellowships for undertaking research at University as well as at other institutions/centres of the university in India and abroad.

3.9 To affiliate, recognise or collaborate with any other college, university, research institution, industry association, professional association or any other organization in India or abroad to conceptualize, design and develop and run specific educational and research programmes, Training programs, exchange programs and any other programmes which the University may consider appropriate for students, faculty members and others.

3.10 To undertake surveys, studies and consultancy for any organization in India or abroad.

3.11 To undertake programs for the training and development of faculty members of the university and other institutions in India or abroad.

3.12 To undertake collaborative research with any organization in India or abroad and undertake commercialization of technologies,

3.13 To develop, register and licence all forms of intellectual property rights including, trademarks, copyrights, know-how and patents, etc.

3.14 To conceptualize, design, develop and commercialize various products, equipment and machinery as part of the research and development activity.

3.15 To establish state of the art facilities for the promotion and advancement of education, training and research activities..

3.16 To establish examination centres.

3.17 To confer Honorary degrees and other academic distinctions in the manner laid down in the Statutes.

3.18 To encourage sports, cultural, extra curricular and co-curricular activities for the students and the staff.

3.19 To do all things necessary to promote the above objectives.

3.20 To pursue any other objective as may be approved by the Governing Body but within the framework of University act.

3.21 To pursue any other objective as may be approved by the State Government.

4.0 Appointment & Powers of the Chancellor (President)

4.1 The Chancellor shall be appointed by the Sponsoring body with the prior approval of the Visitor.

4.2 The term of office of the Chancellor shall be three years, and he may be reappointed for successive term(s).

4.3 The Chancellor shall be the Chairman of the Governing Body and the head of the University.

4.4 The Chancellor shall preside over the Convocation of the University, when the Visitor is not present.

4.5 The Chancellor shall have the following powers.

4.5.1 To call for any information or record.
4.5.2 To appoint the Vice-Chancellor
4.5.3 To remove the Vice-Chancellor
4.5.4 To exercise such other powers as may be delegated to him by the Governing Body
4.5.5 The Chancellor may appoint an academician and/ or an Administrator as his advisor(s) on payment of a fixed honorarium, facilities and largest as he deems fit.

4.6 If in the opinion of the Sponsoring Body, the actions of the Chancellor are in any way detrimental to the interests of the University, it may with prior approval of the Visitor, recall and replace the Chancellor. The Sponsoring Body shall appoint such other person as may be found appropriate in the position of Chancellor to succeed the person so acting with the prior approval of the visitor.

4.7 The Chancellor may delegate any of his powers to the Vice Chancellor as he may deem fit in the best interest of the University.

4.8 Office of the Chancellor may be located any where in India or overseas.

5.0 Appointment, Powers and Duties of the Vice Chancellor

5.1 The Vice-Chancellor shall be appointed by the Chancellor from a panel of three persons recommended by the Governing Body. However, the founder Vice-Chancellor shall be appointed by the Sponsoring Body.

5.2 The term of the office of the Vice-Chancellor shall initially be for a period of Four years. He may be reappointed for another term by the Chancellor.

5.3 The Vice-Chancellor shall be the principal executive and academic officer of the University and also be the ex-officio member of the Governing Body, Board of Management, Academic Council, and such other Committees that may be set up by the Governing Body or the Board of Management from time to time.

5.4 The Vice-Chancellor shall exercise general superintendence and control over the affair of the University and shall execute the decisions of the various authorities of the University, and shall exercise such power and perform such duties as may be prescribed by the Act.

5.5 In the absence of the Chancellor, the Vice Chancellor shall undertake at the functions of the Chancellor. He shall preside over the Convocation in the absence of the Visitor and the Chancellor.

5.6 If in the opinion of the Vice-Chancellor it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under the Act, he may take such action as he deems necessary in consultation with the Vice-Chancellor and shall at the earliest opportunity hereafter report his action to such officer or authority as would have in the ordinary course dealt with the matter.
Provided that if in the opinion of the concerned authority such action should not have been taken by the Vice-Chancellor then such case shall be referred to the Chancellor whose decision there on shall be final.
Provided further that where any such action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which such action is communicated to him, an appeal to the Governing Body and the Governing Body may confirm or modify or reverse the action taken by the Vice-Chancellor.

5.7 If in the opinion of the Vice-Chancellor any decision of any authority of the University is outside the powers conferred by the Act, Statutes or Ordinances is likely to be prejudicial to the interests to the University, he shall request the concerned authority to revise its decision within seven days from the date of its decision and in case the authority refuses to revise such decision wholly or partly or fails to take any decision within seven days, then such matter shall be referred to the Chancellor and his decision thereon shall be final.

5.8 If at any time upon representation being made or otherwise, and after making such enquiries as may be deemed necessary, the Chancellor on the recommendation of the Governing Body may by an order in writing stating the reasons therein, ask the Vice-Chancellor to relinquish his office from such date as may be specified in the order.

5.9 The Vice-Chancellor may constitute such committee(s) as he deems necessary to help him in the discharge of his duties entrusted to him by or under the Act.

5.10 The Vice Chancellor may sanction an allowance to an employee of the University for any special duties assigned to such an employee or additional duties performed by him that in the opinion of the Vice Chancellor warrants such payments.
Provided that such allowance shall not exceed twenty percent of the basic salary of such employee.

5.11 The Vice Chancellor may sanction such post(s) as he deems necessary to help him in the discharge of his duties.

6.0 Appointment, Powers, Responsibilities and Duties of the Registrar

6.1 The Registrar shall be appointed by the Vice Chancellor based on the recommendation of a Selection Committee appointed for the purpose, with the approval of the Chancellor.

6.2 The selection committee shall consist of the following members.
- i. The Vice-Chancellor-Chairman.
- ii. One representative of the Chancellor.
- iii. One representative of the Sponsoring Body, who is also the member of the Governing Body.
- iv. One expert nominated by the Sponsoring Body, who is not in any way connected with the University.

6.3 The term of office of the Registrar shall be 3 years. He may be reappointed for successive term (s).

6.4 The Registrar shall have requisite qualifications and experience and draw such emoluments as may be prescribed by the Board of Management from time to time.

6.5 The Registrar shall undertake all such functions and responsibilities as may be specified by the Governing Body, the Board of Management, and the Vice-Chancellor.

6.6 The Registrar shall be the ex-officio non-member Secretary of the Board of Management and ex-officio Secretary of the Academic Council and such other authorities and bodies as may be constituted by or under the Act, the Statutes and the Ordinances as recommended by the Board of Management.

6.7 The Registrar shall report to the Vice-Chancellor.

6.8 The Following shall be the duties of the Registrar :

i. To be the custodian of the records, common seal and such other property of the University as the Governing Body or the Board shall commit to his charge.

ii. To exchange the official correspondence on behalf of the authorities of the University.

iii. To make Agenda and issue Notices of meetings of the authorities of the University and all committees and sub-committees appointed by any of these authorities with the approval of the Vice-Chancellor.

iv. To keep the minutes of the meetings of all the authorities and circulate the same among the members, with the approval of the Vice-Chancellor.

v. To represent the University in suits or proceedings by or against the University, sign powers of attorney and pleadings or depute his representatives for this purpose.

vi. To sign contracts and documents and authenticate records on behalf of the University.

vii. To submit information, reports and documents to the Government University Grant Commission and other Government authorities.

viii. To generally supervise the administrative functions of the University.

7.0 Appointment, Powers and Duties of the Controller of Examination (Deputy Registrar – Evaluation)

7.1 The Controller of Examination shall be appointed by the Vice Chancellor on the recommendations of the selection committee appointed for the purpose.

7.2 The selection committee shall consist of :

7.2.1.1 The Vice-Chancellor – Chairman

7.2.1.2 The Registrar

7.2.1.3 One representative of the Sponsoring Body, who is also a member of the Governing Body.

7.2.1.4 One representative of the Sponsoring body, who is not in any way connected with the University.

7.3 The Controller of Examination shall have such qualifications and experience as may be prescribed by the Board of Management form time to time.

7.4 The controller of Examination shall draw such salary, allowances and perquisites which shall be fixed by the Board of Management form time to time.

7.5 The term of office and the conditions of appointment of the Controller of Examination shall be laid down in the order of appointment issued by the Vice-Chancellor.

7.6 The Controller of Examination shall report to the Vice-Chancellor.

7.7 The following shall be the duties of the controller of Examination.

7.7.1 He shall be fully responsible for the timely and smooth conduct of the combined entrance test and the end semester/Annual examinations.

7.7.2 He shall lay down the guidelines for the setting up of the examination papers.

7.7.3 He shall appoint internal as well as external examiners through the examination committee for each subject and get at least 2 sets of the question papers prepared well in advance.

7.7.4 He shall appoint a moderation committee and get all papers moderated before these are sent for printing.

7.7.5 He shall ensure strict security and confidentiality of the examination papers.

7.7.6 He shall ensure timely dispatch of answer books and admit cards to all examination centers.

7.7.7 He shall be responsible for getting the answer books evaluated in accordance with the guidelines laid down by the paper setter.

7.7.8 He shall be responsible for getting the result compiled accurately and declared on time.

7.7.9 He shall be responsible for re-evaluation of the answer books on request from the students for a fee as prescribed by the Board of Management.

8.0 Appointment, Powers and Duties of the Chief Finance & Accounts Officer

8.1 The Chief Finance & Accounts Officer shall be appointed by the Vice-Chancellor based on the recommendation of the Selection Committee appointed for the purpose.

8.2 The Selection committee shall consists of :

8.2.1 The Vice-Chancellor – Chairman

8.2.2 One representative of the Vice-Chancellor

8.2.3 One representative of the Sponsoring Body, who is also a member of the Governing Body.

8.2.4 One expert nominated by the Sponsoring Body who is not in any way connected with the university.

8.3 The Chief Finance & Accounts Officer shall have such qualifications and experience as may be prescribed by the Board of Management form time to time.

8.4 The Chief Finance & Accounts Officer shall draw such salary, allowances and be entitled to such perquisites, which shall be fixed by the Board of Management from time to time.

8.5 The term of office and the term of appointment of the Chief Finance officer shall be as mentioned in his order of appointment by the Vice-Chancellor.

8.6 The Vice-Chancellor may appoint a person to officiate as the Chief Finance Officer in the event of temporary absence of the Chief Finance and Accounts Officer.

8.7 The Chief Finance & Accounts Officer shall exercise general supervision over the funds of the University and shall have such powers and responsibilities as may be delegated or assigned to him by the Board of management or the Finance Committee or the Vice-Chancellor.

8.8 The Chief Finance & Accounts Officer shall report to the Vice-Chancellor.

9.0 Authorities of the University

9.1 The Governing Body

9.2 The Board of Management

9.3 The Academic Council

9.4 The Finance Committee

9.5 The Examination Committee

The powers and functions of the authorities are as per the following paragraphs :

10.0 The Governing Body

The Governing Body shall be the supreme authority of the University.

10.1 Constitution of the Governing Body

The Governing Body shall consist of the following members :

10.1.1 The Chancellor

10.1.2 The Vice-Chancellor

10.1.3 Three persons nominated by the Sponsoring Body.

10.1.4 One representative of the State Government

10.1.5 One educationist of repute to be nominated by the Government

10.1.6 One academician to be nominated by the Visitor

The Chancellor shall be the Chairman of the Governing Body.

10.2 Term of the Governing Body Members

The Members of the Governing Body shall have a term of 5 years

10.3 Disqualifications of the Members of the Governing Body

The Member of the Governing Body shall cease to be the member under the following circumstances :

10.3.1 If the member is convicted in a court of law for any criminal act including acts of moral turpitude or for any other reason and no stay order has been passed by the higher court against conviction.

10.3.2 If the act and conduct of a member is detrimental to the interest of the University, the Sponsoring Body shall have the powers to replace or recall and such member in consultation with the nominating authority.

10.4 Powers and Functions of the Governing Body

10.4.1. The Governing Body shall have the following powers :

i. To appoint Director, to coordinate the functions and activities of the Deans of School, Colleges and Study Centre(s) and to manage the affair of the University in the absence of Vice-Chancellor.

ii. To appoint the Deans / Administrator.

iii. To appoint Auditor of the University.

iv. To oversee the performance and review the decisions of other authorities of the University in case they are not in conformity with the Act, Rules, Statutes or Ordinances.

v. To approve the Annual Report and Accounts of the University.

vi. To lay down the policies of the University.

vii. To take decision about the Voluntary liquidation of the University.

viii. To delegate such powers as it may deem fit to the Board of Management and other authorities or officers of the University.

10.4.2. The Governing Body shall perform such other functions and have such other powers as are not otherwise provided for and are necessary for proper functioning and administration of the University.

10.4.3. The Governing Body has the power to recall and replace any officer or authority of the University if it deems fit in the best interest of the University. It shall do so in consultation with the nominating authority and till such time a replacement is obtained will delegate the power of that authority / officer to any other authority / officers or to itself.

10.5 Reserve Powers of Governing Body

10.5.1 In case of any deadlock in the functioning of the Board of Management and if in the opinion of the Governing Body the business of the University cannot be transacted in the normal course, the Governing Body Shall have the problem to do all necessary things including superceding the Board of Management and forming a new Board to facilitate smooth functioning of the University.

10.5.2 The Governing Body may also exercise the reserve powers suo-moto or as and when a written report is submitted by any officer or authority of the University to the Chancellor or the Vice-Chancellor about the deadlock in the functioning of the Board.

10.5.3 Upon receipt of such a report the Chancellor or the Vice-Chancellor shall convene a special meeting of the Board within 5 working days for restoration of normalcy of operations.

10.5.4 The decisions taken by the Governing Body and implemented by the officers under this cause shall be final and binding on all Members of the Board and on all the Members of the Governing Body.

10.6 Meeting of the Governing Body

10.6.1 The Governing Body shall meet at least twice in a calendar year, on any working day, at the headquarters of the University or any other locations as agreed to by majority of the members.

10.6.2 The Chancellor shall be the Chairman of the Governing Body and shall preside over the meetings of the Governing Body. In the absence of the Chancellor, the Vice Chancellor shall preside over the meeting.

10.6.3 A Notice of 07 days shall be given to the members stating the agenda for the meeting. A notice of less than 07 days may be considered sufficient if majority of the members agree to such a shorter notice.

10.6.4 The quorum of the meeting shall be 5 members present in person.

10.6.5 Each member of the Governing Body including the presiding officer shall have one vote and decisions at the meeting shall be adopted by simple majority.

10.6.6 The Presiding office of the meeting shall cause the minutes of the meeting to be recorded and circulated to the members within a period of one month from the date of such a meeting.

10.7 Extraordinary meeting of the Governing Body.

10.7.1 In the event of exigency and / or in the interest of the administration of University, in consultation with the Chancellor the Vice-Chancellor may call for an extraordinary meeting of the Governing Body circulating a resolution amongst the members.

10.7.2 The Chancellor or the Vice-Chancellor may, under exigencies, obtain the consent of the Governing Body by circulating appropriate resolution among its members any such resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Governing Body.

11.0 The Board of Management

The Board of Management shall be the principle executive body of the University.

11.1 Constitution of the Board of Management

11.1.1 Following members shall constitute the Board.

i. The Vice-Chancellor (ex-officio)

ii. Two nominees of the Sponsoring Body

iii. One representative to be nominated by the State Government

iv. Senior most Professor of the University to be nominated by the State Government

11.1.2 The Vice-Chancellor shall be the Chairman of the Board and the Registrar shall be the non-member Secretary.

11.1.3 The Vice Chancellor shall preside over the meetings of the Board and in the absence of the Vice-Chancellor one of the nominees of the Sponsoring Body shall conduct the proceedings of the meetings.

11.1.4 The tenure of the members of the Board of Management shall be three years, except in the case of ex-officio members.

11.2 Disqualification of the Members of the Board

The members of the Board of Management shall cease to be the member under the following circumstances:

11.2.1 If the individual member is convicted in a court of law for criminal act including acts of moral turpitude or for any other reason and no stay order has been passed by the higher court against conviction.

11.2.2 If in the opinion of the Chancellor, a member of the Board acts in a way detrimental to the interests of the University, the Chancellor may, in consolation with the nominating authority ask such member to relinquish his office from such date as may be specified.

11.3 Meeting of the Board

11.3.1 The Board of Management shall meet as often as necessary, and at least once in three calendar months.

11.3.2 The meetings of the Board of Management shall be convened by the Registrar with the prior approval of the Vice-Chancellor.

11.3.3 A notice of 7 days shall be given for the meeting provided that an emergency meeting may be convened at the discretion of the Vice-Chancellor at a Short notice of not less than 2 days.

11.3.4 The quorum of the meeting shall be 3 members present in person.

11.3.5 Each member of the Board including the Chairman/ Presiding Officer shall have one vote and decisions at the meeting shall be taken by simple majority. In case of a tie, the Presiding Officer shall exercise a casting vote.

11.3.6 The Registrar shall cause recording of minutes of the meeting, with the approval of the Vice-Chancellor and circulate them to the members concerned within a period of one month from the date of conduction of the meeting.

11.3.7 The Vice-Chancellor may, under exigencies, obtain the consent of the Board circulating appropriate resolution among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.

11.4 Powers and Function of the Board of Management

The Board of Management shall have the powers to take all the necessary decisions for smooth and efficient functioning of the University. The Powers shall inter-alia include but not be limited to following :

11.4.1 Staffing :

11.4.1.1 To manage and administer all revenues and properties of the University and to conduct all administrative affairs of the University not otherwise specifically provided for.

11.4.1.2 To create teaching, academic administrative, ministerial and other necessary posts and to decide on the number, qualifications and cadre thereof, and to determine the emoluments for such posts in consultation with the Finance Committee.

11.4.1.3 To appoint Directors, Associate Director, Principals, Vice-Principals, Deans, Associate Deans, Professors, Associate Professors, Assistant Professor, Senior Lectures, Lectures, Junior Lectures, Research Associate, Project Associate, Operational staff, administrative, ministerial and other staff as may be necessary on recommendations of the selection committee.

11.4.1.4 To lay down rules in respect of emoluments and duties of the various academic and non-academic staff recruited by the University.

11.4.1.5 To lay down rules for appointment of Visiting Fellows, Visiting Professors, Professor Emeritus, Consultants, Scholars and determine their terms and conditions of such appointments.

11.4.1.6 To appoint internal auditors to undertake audit of the various functions of the University.

11.4.2 Academic Matters :

11.4.2.1 To generally lay down, in consultation with the Academic Council the academic policies, education and teaching standard and policies relating to students admissions, examinations and award of degrees, diplomas, certificates, and other academic awards or distinctions.

11.4.2.2 To establish, on the advice of the Academic Council, Schools and Colleges, Satellite Campuses, Study Centres, Off Campus Learning Centres, and Academic Centres specific to a discipline of Higher Education and to allocate areas of Study, Teaching and Research to them.

11.4.2.3 To institute Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the regulation.

11.4.2.4 To lay down rules regarding the emoluments, traveling and other allowances of examiners appointed for examination, in consultation with the Academic Council and the Finance Committee.

11.4.2.5 To acquire intellectual property rights, copy right, trade marks and the likes from any institution or organization, on such term and conditions as the Board may determine, and pay such compensation for the acquisition as may be just and equitable.

11.4.3. Finance :

11.4.3.1 To consider the budget as recommended by the Finance Committee and to approve the same with or without modification.

11.4.3.2 To manage and administer the revenues, regulate the finance accounts, investments, property and all other administrative affairs of the University and for that purpose appoint such agent(s) as it may deem fit.

11.4.3.3 To open account(s) of the university with any one or more scheduled banks and to lay down the procedure for operating the same.

11.4.3.4 To draw, accept, make endorse, discount and negotiable securities of Government promissory notes, Bills of exchange, Cheques or other negotiable instruments.

11.4.3.5 To receive and give grants, donations, contributions, gifts, prizes, scholarship fees and other moneys.

11.4.3.6 To purchase, take on lease, accept as gift or otherwise any land or buildings or work which may be required for the purpose of the University on such terms and conditions as deemed appropriate and to construct or alter and maintain any such buildings or works.

11.4.3.7 To transfer or accept transfer of any moveable property on behalf of the University.

11.4.3.8 To advise the Sponsoring Body on matters regarding acquisition management and disposal of any immovable property on behalf of the University.

11.4.3.9 To execute in consultation with the Sponsoring Body, conveyance, transfer, re-conveyances, mortgages, leases bonds, licenses and agreements in respect of property, moveable or immovable, belonging to the University or to be acquired for the purposes of University.

11.4.3.10 To provide building(s), premises, furniture, fittings, equipment appliances and other facilities required for smooth functioning of the University.

11.4.3.11 To appoint, in order to execute an instrument or transact any business of the University, any person as attorney of the university with such powers as it may deem fit.

11.4.3.12 To invest the funds of the university or money entrusted to the university in such securities and in such manner as it may deem fit and from time to time transpose any investment.

11.4.3.13 To raise and borrow notes or other obligations or securities in consultation with the Sponsoring Body by Providing properties and assets of the University as security, or borrow money without any securities, and upon such terms and conditions as it may think fit, and to pay out of the funds of the University, all expenses, incidental to the raising of money and to repay and redeem any money borrowed.

11.4.3.14 To establish, maintain and operate the General Fund as stipulated in Section 7 and 8 of the act and section 22.0 of these First Statutes.

11.4.3.15 To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts including the Balance sheet for every previous financial year, in such form as may be prescribed by the Regulations and submit the same to the governing body for their approval.

11.4.3.16 To Fix limits of the total non-recurring expenditure for a year on the recommendation of the Finance Committee.

14.4.4 Student Affairs :

14.4.4.1 To regulate and enforce discipline among the students of the University and to take appropriate disciplinary action wherever necessary.

14.4.4.2 To entertain and adjudicate upon appeals and grievance of the students of the University through the Committees set up for the purpose.

14.4.4.3 To establish and regulate the maintenance of hostels for the students for the University and recognize hostels established by outside parties on the basis of the recommendations of a committee established for the purpose.

11.4.5 Administrative and legal matters

11.4.5.1 To enter into, contracts, carryout or cancel contracts on behalf of the University and to do all such acts as are necessary to raise resources for furthering the objectives of the University.

11.4.5.2 To grant leave of absence to any officer of the University other than Chancellor, and Vice-Chancellor and to make necessary arrangements for discharge of the functions of such officer during their absence.

11.4.5.3 To regulate and enforce discipline among the employees of the University and to take appropriate disciplinary action whenever necessary.

11.4.5.4 To entertain, adjudicate upon and if considered fit, to redress any grievances of the employees of the University, who may, for any reason feel aggrieved.

11.4.5.5 To select an emblem and to have a common seal for the University and Provide for the custody and use of such seal.

11.4.5.6 To conduct, inspections and enquires, in various departments, centres, institutions, satellite campuses, and affiliate colleges of the University and initiate corrective action wherever needed.

11.4.6 Formation of Committees

The board of Management may from such Committees for such purposes(s) and with such powers as the Board may deem fit and co-opt such persons on these committees as it thinks fit.

12.0 Delegation of Powers

The Governing Body and the Board of Management may by a resolution delegate to the Vice-Chancellor, Registrar, and Standing Committee or the Ad-hoc Committee, such of its powers as it may deem fit, subject to the condition that the action taken by the Chancellor or the Standing Committee or the Ad-hoc committee, or any of their officers to whom such powers are delegated, shall be reported at the next meeting of the governing Body and the Board of Management.

13.0 The Academic Council

The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of the Act. The Statutes, the Ordinances and the Regulations, coordinate and exercise general control and supervision over the academic policies, programs of the University and be responsible for the maintenance of standards of education, teaching and training, interdepartmental co-ordination, research, examination and tests within the University.

13.1 Constitution of the Academic Council

13.1.1 The Academic Council shall consist of the following members.

i. The Vice-Chancellor-Chairman
ii. The Registrar-Non – member Secretary
iii. Deans/Associate Deans of various schools/colleges of the University and its Satellite Campuses.
iv. Three faculty members to be nominated by the Vice-Chancellor
v. Three outside experts nominated by the Vice-Chancellor

13.1.2 The Vice-Chancellor shall be the Chairman of the Academic Council

13.1.3 The term of the members of the Academic Council other than the Ex-officio members shall be two years. However, in the case of the employees of the University, the term shall end immediately after their relinquishing the office at the University.

13.1.4 Subject to the provisions of this Act, Statutes, Ordinance and the Regulations, the Academic Council shall have the powers to control, Regulate, maintain the standards of education instruction and examination of the University and shall exercise such other powers and functions as may be conferred or imposed upon it by this Act, Statutes or the Ordinances.

13.1.5 The Vice-Chancellor may invite such other persons as he may deem fit, to attend the meetings of the Academic Council from time to time. However, the invitees shall not be eligible to vote on any of the resolutions of the Academic Council.

13.2 Disqualification of the Members of the Academic Council

13.2.1 Where a person has become a member of the Academic Council by reason of the office or appointment he holds, his membership shall terminate when he ceases to hold that office or appointment.

13.2.2 A member of the Academic Council shall cease to be a member in the following circumstances also.

i. If the member resigns from the Academic Council
ii. If the Member becomes mentally unsound
iii. If the Member had been convicted of a criminal offence involving moral turpitude or any other reason, and a higher court has not stayed such conviction.
iv. If the Member fails to attend three consecutive meetings of the Academic Council without leave of the Chairman.

13.3 Meetings of the Academic Council

13.3.1 The Academic Council shall meet as often as may be necessary.

13.3.2 One third of the total members of the Academic Council shall constitute the quorum of the meeting of the Academic Council.

13.3:3 Resolutions of the Academic Council may be passed through circulation among all the members, except in cases where such Resolution are required to be passed at a meeting. The resolutions so circulated and approved by a simple majority shall be effective and binding as if such Resolution had been passed in the meeting of the Academic Council, provided that at least one half of the total number of the members of the Academic Council have recorded their views on the Resolution.

13.4 Functions and Power of the Academic Council

Subject to the provisions of the Act, Statutes and the ordinances, the powers of the Academic Council shall include, interalia, the following.

13.4.1 To exercise general supervision over the academic work of the University and to give direction regarding methods of instructions, evaluation, research and improvement in the academic standards.

13.4.2 To report and act on any matter referred to or delegated to it by the Board.

13.4.3 To formulate different courses and programs to be imparted to the Students of the University.

13.4.4 To lay down the curriculum and frame syllabus for any of the courses and programs offered by the University, and publish text books and other instruction material for the same.

13.4.5 To innovate, constantly upgrade and improve the syllabus to include emerging and futuristic technologies.

13.4.6 To make recommendations to the Board, with regard to creation, abolition or classification of teaching posts in the University and the emoluments and the duties attached thereto:

13.4.7 To formulate and modify or revise schemes for the organization of the faculties, colleges and schools and to assign to such faculties, schools and college their respective subjects and also to report to the Board as to the expediency of the abolition or division or combination of one faculty, colleges and school with another.

13.4.8 To make regulations for lateral entry of students from other Universities/Boards of Technical Education of Indian or Foreign Origin.

13.4.9 To promote research activities and programs, and to ask for, from time to time, reports on such research activities and programs from faculties, colleges and schools.

13.4.10 To consider proposals submitted by the faculties, schools and colleges relating to instructions, teaching facilities, etc.

13.4.11 To appoint committees for admission of students to the University.

13.4.12 To recognize diplomas and degrees of other Universities and institutions located in India and Abroad and to determine their equivalence in relation to the diplomas and degrees of the University on reciprocal basis in consultation with Association of Indian Universities (AIU).

13.4.13 To make regulations for awarding admission to UG (Undergraduate) and PG (Post-graduate) programs of the University to such candidates who do not posses formal University/ Technical Education Board/Secondary Board of Education qualification otherwise mandatory for admission to such courses but have quantifiable knowledge, skills and competencies in the related discipline.

13.4.14 To approve conferment of degrees, honors, diplomas, licenses, titles and marks of honor on the basis of the results declared.

13.4.15 To make guidelines for the award of fellowships, stipends, scholarship, medals and prizes, etc. and empower the Vice-Chancellor or any other officer of the University to approve the eligible candidates for such awards.

13.4.16 To prepare such forms and registers as are, from time to time, prescribed by regulation and to perform, in relation to academic matters, all such duties and to do all such acts, as may be necessary, for the purpose of the provisions of the Act, Statutes, Ordinances and / or the regulations.

13.4.17 To make recommendations to the Board of Management on:

i. Measures for improving standard of teaching, training consulting, research and examinations.

ii. Institution of Fellowships, Exchange Programs, Scholarships, Medals, Prizes, etc.

iii. Regulation covering the academic functioning of the Institute, discipline, residence, admissions, examinations award of fellowships and studentship, freeship, concessions, attendance, etc. and submit the same to the Board of Management for approval.

13.4.18 To suggest measures for departmental co-ordination.

13.4.19 To appoint committees consisting of such members as the Academic Council may deem fit to deal with any of the matter ordinarily dealt with by the Academic Council.

13.4.20 To approve new courses not being offered by the University.

14.0 The Board of Advisors

The Governing Body may by a resolution constitute a Board of Advisors. The Board of Advisors will render advise to the Governing Body as also the Board of Management in managing the affairs of the University and enhancing its academic standards. The members of the Board of Advisors shall consist of eminent educationists, industrialists and public figures drawn from the governing council and academic council of the schools and college of the study centers of the University in India and abroad.

15.0 Examination Committee

15.1 The Vice-Chancellor shall constitute Examinations Committee for the purpose of recommending suitable persons for appointment as examiners for various examinations and for suggesting evaluation methods for each subject.

15.1.1 The Examination Committee shall consist of :

i. The Vice-Chancellor – Chairman
ii. Controller of Examination – Member Secretary
iii. Two Professors from the college/school of the University
iv. Two experts nominated by the Vice-Chancellor.

15.2 The Examination committee shall recommend a panel of examiners for each subject of the courses of study to the Vice-Chancellor.

15.3 The Vice-Chancellor shall ordinarily appoint examiners from the panel recommended by the examinations committee he may appoint examiners outside the panel, if he deems it fit and necessary.

16.0 Result Committee

16.1 The Vice-Chancellor shall constitute a Results Committee to approve the results of various examinations before they are declared.

16.2 The Results Committee shall consist of
i. Vice-Chancellor-Chairman
ii. Deans of colleges/schools of the University
iii. One expert nominated by the Chancellor.
iv The Registrar
iv. The Controller of Examination – Member Secretary

17.0 The Finance and its constitution

The Governing Body shall appoint the Finance Committee.
The Finance Committee shall consist of the following members:
i. The Vice-Chancellor
ii. The Registrar
iii. The chief Finance and Accounts Officer
The Vice-Chancellor shall be the Chairman of the Committee and in his absence, the Registrar shall preside over the meetings of the committee.

17.1.1 The Committee shall meet as often as necessary.

17.1.2 One third of the members of the committee shall constitute the quorum.

17.1.3 The Chief Finance Officer shall call the meeting of the Finance Committee with the approval of the Vice-Chancellor.

17.1.4 A notice of 7 days shall be given to its members stating the agenda, time and place of the meeting, provided that an emergency meeting can be called by the Vice-Chancellor at the shorter notice.

17.1.5 The Chief Finance Officer shall cause recording of the minutes and resolutions of the meeting and circular the same with the approval of the Vice-Chancellor.

17.2 Powers and Functions of the Finance Committee.

17.2.1 To make recommendation on all financial matters to the Board.

17.2.2 To make recommendation on all capital expenditure and to make recommendation to the Board.

17.2.3 To examine the annual accounts of the University and advise the Board.

17.2.4 To examine the annual budget estimate and advise the Board thereon.

17.2.5 To review the financial position of the University periodically and recommend to the Board any action to be taken.

17.2.6 To keep a constant watch on the state of cash and bank balances and on the state of investments.

17.2.7 To ensure that the limit fixed by the Governing Body for recurring and non-recurring expenditure for a year are not exceeded and that all moneys are spent for the purpose for which they have been granted/allotted.

17.2.8 To review the internal controls and act on the comments of the internal auditors.

17.2.9 To make recommendations to the Board on all proposals involving the raising of funds, receipts and expenditure.

17.2.10 To determine and fix the fee payable by the students of the University and lay down the procedure thereof.

17.2.11 To fix the basis for charging consultancy and other fees to be charged by the University.

17.2.12 To generally perform and act on any of the activities that may be delegated by the Vice-Chancellor, the Board or the Governing Body.

17.2.13 To recommend to the Board appropriate action against person (S) responsible for unauthorized expenditure and any financial irregularity.

17.2.14 To hold and manage the property and investments of the University including endowed property.

17.2.15 To ensure that the registers of the builders, land, furniture and equipments are maintained upto-date and that the stock taking is carried out periodically.

18.0 Selection Committee

18.1 The Board may appoint a selection committee to recommend names of the persons for the posts of Professors, Associate Professors, Assistant Professor, and such other academic posts as may be prescribed by the Board of Management.

18.1 The selection committee so appointed shall consist of:

i. Three experts in the relevant disciplines nominated by the Chancellor.

ii. One Nominee of the Board of Management not connected with the University and not below the rank of a Professor.

iii. Dean of the faculty.

iv. The Vice-Chancellor – Chairman.

19 Constitution of standing committee and Ad-Hoc committee

19.1 The Governing Body and/ or the Board of Management may by a resolution in a duly conducted meeting appoint standing committee or ad-hoc committee and/ or enquiry committee by defining its terms of reference.

19.2 The committee so appointed shall exercise their powers and functions within the delegated authority. Neither the University nor the Governing Body, nor the Board or Management shall be accountable for the authority or powers used outside the scope of delegation by such committees.

19.3 Such committee shall be automatically dissolved on completions of their tenure or after completion of the tasks assigned to them by the authority appointing them unless extension in the tenure is granted by the said authority.

20 Advisory Committees

20.1 The Governing Body may appoint an advisory council for the purpose of rendering advice to it and the Board in matters relating to the conduct of affairs of the University or for such other purposes as it may prescribe from time to time.

20.2 The Board may with the concurrence of the Chancellor, appoint an Advisory Committee consisting of five members for the purpose of rendering advice to the Board in matters relating to the conduct of various affairs of the University.

20.3 The Board may direct the Academic Council, Finance committee and/or any other committee set up under the Act or these Statutes

to appoint and /or follow the recommendations of the Advisory Board.

20.4 The Board shall define the functions and powers while establishing such committees.

21 **Service conditions for Directors, Deans, Faculty members and other Employees :**

21.1 The Board shall formulate the terms and conditions of appointment and service of Faculty members, officers and employees.

21.2 The Registrar shall issue the appointment letters to faculty members and employees in accordance with the policies and procedures as formulated by the Board.

22 **General Fund**

The University shall establish a fund which shall be called the General Fund to which shall be credited the following namely:-

22.1 Fees and other charges received by the University.
22.2 Any contribution made by the Sponsoring Body.
22.3 Any income received from consultancy and other work undertaken by the University in pursuance of its objectives.
22.4 Trusts, bequests, donations, endowments and any other grants.
22.5 All other sums received by the University.
22.6 The General Fund shall be used for the purposes enumerated in the Act.

23 **Budget**

23.1 The Chief Finance and Accounts officer, with the approval of the Finance committee, based on the proposed budgets received from different colleges, institutes of the University shall prepare an annual budget for the forthcoming financial year, and submit at least two months before the beginning of financial year, to the Board for the purposes of approving the same. The Board, upon the merits may suggest modifications, alterations or additions or approve the same with or without modification and such approved budget will be the annual budget of the University for the year.

23.2 No expenditure other than that provided in the budget shall be incurred by the colleges, and institutes of University without the approval of the Finance Committee.

23.3 The Finance Committee may consider any revision of the Budget based on the recommendation of the Chief Finance and Accounts Officer and shall place the same for ratification by the Board, at a subsequent meeting of the Boards.

24 Accounts and Audit

24.1 The accounting year of the University shall be from 1st April of a year to 31st March of the following year.

24.2 The accounts of various institutions, schools, colleges and campuses of the University shall be consolidated by the Chief Finance and Accounts officer who shall prepare the final annual accounts, consisting of the Income and Expenditure Account and the Balance Sheet of the University and place the same before the Finance committee for their comments. The appropriations or absorptions of excess of expenditure and income shall be decided by the Finance Committee. The accounts will thereafter be adopted by the Board, after which they will be audited by the Auditors appointed by the Governing Body.

24.3 All the assets of the University shall be maintained in the name of the University and shall be used for the settlement of liabilities at the time of liquidation or closure of University under sections 33 and 34 of the Act.

24.4 The accounts of the University shall be open to examination by the Chancellor, Vice – Chancellor, Registrar, Auditor of the University and any other person authorized by the Governing Body or the Sponsoring Body for the purpose.

24.5 Every Balance sheet and Income and Expenditure account of the University shall comply with the relevant accounting standard as may be prescribed by the Government of India in consultation with the National Advisory committee on Accounting Standards.

24.6 The Vice-Chancellor shall place audited financial statements before the Governing Body, along with the report of the Auditors for information.

24.7 The Chief Finance and Accounts Officer, thereafter along with the annual report of the University, shall submit such financial statements to the Visitor and the Government as provided under sections 30 of the Act.

25 Arbitration in case of dispute

25.1 The Vice-Chancellor shall be responsible for resolution of dispute and grievances between the teachers, officers, other employees and the students of the University.

25.2 The Vice-Chancellor may delegate the responsibility for arbitration to the Registrar or the Deans as he may deem fit.

25.3 Any person who is aggrieved of the decision of the Vice-Chancellor may appeal to the Chancellor within 15 days of communication of the decision by the Vice-Chancellor.

25.4 Where it is found necessary, the Chancellor may appoint an Arbitration Committee to arbitrate such disputes and grievances with such constitution and such powers as he may deem fit.

25.5 The procedures for arbitration of disputes shall be laid down by the Board.

26 Regulations and Manuals

26.1 Save as otherwise provided in the Act and the Statutes, the Board may make Regulations, as empowered under section 37 of the Act, to conduct the business of the University and attain the objectives for which it is established. The Regulations may inter-alia relate to the following.

26.1.1.1 Establishment of Schools/Colleges/Faculty/Satellite Campuses/ Off Campus Learning Centres/Study Centres, Academic Centres and halls of residence.

26.1.1.2 The Courses of study of be laid down for all degrees, diplomas and certificates of the University.

26.1.1.3 The grant of academic award and distinctions.

26.1.1.4 Number of seats in different programs of the University, not otherwise prescribed for any other statutory body authorized for the purpose.

26.1.1.5 Reservation of seats in different programs of the University not otherwise prescribed for by any other statutory body authorized for the purpose.

26.1.1.6 Admission of the students and their enrolment.

26.1.1.7 Fee and other charges payable by the students.

26.1.1.8 Examination and student assessment.

26.1.1.9 Award of scholarships, bursaries, fee waivers, etc. to student.

26.1.1.10 Discipline of students and staff.

26.1.1.11 Resolution of disputes among students and staff and procedure for arbitration.

26.1.1.12 Conferment of Honorary degrees to distinguished persons.

26.1.1.13 Finance and administration of the University.

26.2 The Board may appointment an ad-hoc committee to draft the Regulations and to prepare manuals for different departments / functions of the University.

26.3 The committee appointed above, shall have such members as nominated by the Board and perform all the functions as required under the order of appointment/constitution.

26.4 On satisfying themselves on the Regulations made out by the committee appointed for the purpose, the Board may adopt them for the University.

26.5 Each and every authority and officer, teaching and non-teaching staff, members of the committees and students are bound to adhere to the provisions and procedures laid down in the manual of instructions drafted for the purpose.

26.6 The Board shall have right to alter, amend, frame new rules and regulations which are not inconsistent with the provisions of the Act for the purpose of conducting the activities of the university for which it is established.

26.7 The establishment of Satellite Campuses, Off Campuses Learning Centres, Distance Education Study Centres, Academic Centres, Examination Centres, etc.

26.8 The Creation, composition and functions of any committees or body, which is considered necessary for the work of the University.

26.9 The preparations and submission of budget estimates.

26.10 The procedure for convening a meeting of any authority and the conduct of the same.

27 Subsequent Statutes

The Governing Body may make, amend, alter, modify these First Statutes and the Ordinances as required for the administration of the University and submit the same to the Government for approval.

28 Ordinances

The Vice-Chancellor of the University shall cause the Ordinances of the University to be made as per the provisions of Section 27 of the Act and shall submit the same to the Government for its approval. However, at the first ordinances may be submitted to the Government for their approval by the Sponsoring Body. He shall carry out the necessary changes in the Ordinances, as suggested by the Government in the next meeting of the Governing Body. The Vice Chancellor shall follow similar procedure while making any modifications to the Ordinances, or for introducing new Ordinances.

29 University to be open to all Classes, Castes, and Creed.

29.1 The University shall be open to all persons irrespective of sex, caste, creed, religion race, or class or place of domicile or Nationality and it shall not be lawful for the University to adopt or impose on any person, any test whatsoever of religious belief or any profession in order to entitle him to be appointed as a Teacher of the University to hold any other office therein or to be admitted as a student in the University or to graduate there at or to enjoy or exercise any privilege there of ;

29.2 Notwithstanding any thing contained in clause 9 (a), the University shall make special provisions in the Regulations for the employment or profession of educational interests of women, persons with disability or persons belonging to the weaker sections of the Society and in particular of the Scheduled Castes and Scheduled Tribes and other Backward Classes as may be directed by the State Government from time to time.

30 Interpretation

30.1 In the event of conflict of opinion with regard to the interpretation of the Statute, Ordinances and Regulations, the provisions of the Act shall prevail.

30.2 The decision of the Governing Body on interpretation shall be final and binding.

रायपुर, दिनांक 10 नवम्बर 2003

क्रमांक/एफ-73-148/03/उ.शि./38.—राज्य शासन, छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 25 (2) के अंतर्गत यूनिवर्सिटी ऑफ मिडिया आर्ट्स, रायपुर के शासी निकाय द्वारा प्रस्तुत विश्वविद्यालय की प्रथम संविधियों को उप नियम (4) के अंतर्गत सहमति प्रदान करता है तथा उप नियम (5) के अंतर्गत प्रस्तुत 20 (बीस) प्रथम संविधियां अनुमोदित करता है.

यह संविधियां राजपत्र में प्रकाशन दिनांक से प्रभावशील होगी.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
आर. सी. सिन्हा, सचिव.

STATUTES OF UNIVERSITY OF MEDIA ARTS, RAIPUR

FIRST STATUTES

Framed under Chhattisgarh, notification No. F73-148/2003/HE/38 dated October 22, 2003 under Chhattisgarh Adhiniyam (no.2 of 2002).

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UNIVERSITY OF MEDIA ARTS, RAIPUR

Established under Sub-Section(1) of Section 5 of the Chhattisgarh, Niji Kshetra Vishwavidyala (Sthapana Aur Viniyaman) Adhiniyam 2002, vide the notification No. F73-148/2003/HE/38 dated October 22, 2003 of the Government of Chhattisgarh.

THE FIRST STATUTES

(Under Section 25 of the Adhinium 2002)

1. SHORT TITLE AND COMMENCEMENT

(1) The **"Statutes"** means **The Statues of the University of Media Arts, Raipur.**

(2) These Statutes shall come into force with effect from the date of the issuance of the notification of approval by the State Government.

2. DEFINITIONS

In these Statutes, unless the context otherwise requires.

(1) **"Academic Council"** means the Academic Council of the University.
(2) **"Act"** means the Chhattisgarh Niji Kshetra Vishwavidyala (Sthapana Aur Viniyaman) Adhiniyaman 2002.
(3) **"Affiliation"** means extending the privileges of the University, as stipulated in the Act, Statutes and Ordinances, to any Educational Institutions with the approval of the concerned Authorities of the University.
(4) **"Board of Management"** means the Board of Management of the University.
(5) **"Board of Studies"** means the Board of Studies of the Departments/Centres of the University.
(6) **"Distance Education"** means the system of imparting education through any means of communication such as broadcasting, telecasting, correspondence courses, seminars, contact programme or a combination of any two or more such means;
(7) **"Employees"** mean all Officers other than the Visitor and the Chancellor, faculty members and all other staff drawing their salaries from the University.
(8) **"Government"** means the Government of State of Chhattisgarh.
(9) **"Governing Body"** means the Governing Body of University of Media Arts, Raipur.
(10) **"Prescribed"** means prescribed by the Statutes.
(11) **"Regulations"** means Regulations of the University.
(12) **"Sponsoring Body"** means the **Society of Media Arts** registered at Raipur, Chhattisgarh.
(13) **"Study Centres"** means the Study Centres established by the University in India and other countries.
(14) **"University"** means **University of Media Arts**, Raipur.

Definitions in the Act, shall apply unless the context requires otherwise.

3. OBJECTS

Section 3

The objects of the University shall be as described in Section 3 of the Act. In accordance with Section 3(10) of the Act. The University shall also have the following objectives:

Section 3(10)

(1) to establish Study Centres in India and other countries in accordance with Section 3(7) of the Act for research, and for running academic programmes in formal/non-formal/co-formal mode, as designed and recommended by the Academic Council and approved by the Board of Management.

Section 3(7)

(2) to develop selected academic Departments and Study Centes as Centres of Excellence;

(3) to run academic programmes in distance education mode;

(4) to develop and maintain relationship with other centres of excellence in chosen areas of higher education in India and abroad for education, training and research, including distance learning programmes. The manner of cooperation and collaboration with them shall be provided in the ordinances in accordance with Section 27(1)(j);

Section 27(1)-j

(5) to conduct innovative experiments in new methods and education technology in the field of higher education in order to achieve international standards of education, training and research;

(6) to develop linkages with the industry, institutions and other organizations for fulfillment of the objects o the University.

(7) to develop and maintain twinning arrangements with centres of excellence in higher education in other countries, for education, training and research, including distance education;

(8) to affiliate any college or institution and set up other campuses for promoting education of a high standard;

Section 6(2)

(9) to integrate any other University of Media Arts centre/institution as a branch or as a constituent body of the University for the purpose of its academic programme and admitting it for the award of Degrees, Diplomas and Certificates on the fulfillment of the prescribed academic requirements by the recipients;

4. OFFICERS OF THE UNIVERSITY

Section 12

(1) Visitor

The Governor of Chhattisgarh shall be the visitor of the University. The visitor shall have the powers specified in Section 13 of the Act.

Section 13

(2) Chancellor

(a) The Chancellor shall be an eminent person of high standing and will be selected by the sponsoring body and appointment for a term of three years with the approval of the visitor.

Section 14(1)

(b) The terms and condition of the appointment of the Chancellor shall be finalized by the Sponsoring Body in the consultation with the person to be appointed as the Chancellor.

(c) The Chancellor shall exercise the powers specified in Section 14(4) of the Act and also may issue any such directions, as he may deem fit, which shall be complied by all concerned in the interest of the University.

Section 14(4)

(d) Removal of difficulties by the Chancellor at the commencement of the Statutes

If any difficulty arises in respect of functioning of the University, or in the implementation of the first Statutes, or otherwise, the Chancellor may at any time, before the constitution of the Authorities of the University by order, consistent with the provisions of the Act and Statutes, as far as possible, make any appointment or perform any other function, which seems necessary or proper to him for the removal of the said difficulty; and all such orders shall take effect in a manner as if the said appointment or function has been done in the manner provided in the Act and Statues.

Further provided that before making such an order, the Chancellor shall elicit the opinion of the Vice-Chancellor and of such appropriate Authority o the University, ass may have been constituted, on the proposed order and give considerations thereto.

(3) Vice-Chancellor

(a) The Vice-Chancellor, the principal executive and academic officer of the University, shall be appointed in the manner and shall exercise such powers, as specified in Section 15 of the Act. [Section 15]

(b) The Vice-Chancellor shall also: [Section 15(6)]

(i) be responsible for the maintenance of discipline in the University.

(ii) ensure faithful observance of the provisions of the Act, the Statues and the Ordinances and shall, without prejudice to the powers of the Chancellor, possess all such powers of the Chancellor, as may be necessary on that behalf;

(iii) have the power to convene, or cause to be convened, meetings of the Board of Management, the Academic Council and the Finance Committee, and all other such Committees or Bodies of which he is the Chairperson;

(iv) the Vice-Chancellor shall have the right to attend and speak in the meeting of any other authority or body of the University but shall not be entitled to vote there at unless he is a member of that body;

(v) delegate such powers as deemed necessary, to any other officer of the University with the approval of the Chancellor;

(vi) exercise such power and perform such duties as may be specified in the Ordinances.

(c) The terms and conditions of appointment of the Vice Chancellor shall be such as may be decided by the Governing Body. [Section 25(1)-b]

(d) Transitory Provisions

Notwithstanding anything contained in the Act or the First Statues, the Vice-Chancellor may, with the previous approval

of the Chancellor, discharge all or any of the functions of the University for the purpose of carrying out the provisions of the Act and Statues and for that purpose, may exercise any powers or perform any duties which by the Act or the Statues, are to be exercised or performed by and Officer or Authority of the University not being in existence at the time when such powers are exercised or such duties are performed.

4 Pro-Vice-Chancellor Section 12(6)

Pro-Vice-Chancellor shall be an Officer of the University

a) The Vice-Chancellor, if he considers necessary, may appoint a Pro-Vice-Chancellor from amongst 10 senior most Professors of the University.
b) The Pro-Vice-Chancellor shall discharge his duties in addition to his duties as Professor.
c) The Pro-Vice-Chancellor shall hold office at the pleasure of the Vice-Chancellor.
d) The Pro-Vice-Chancellor shall get such facilities and honorarium as may be decide by the Board of management.
e) The Pro-Vice-Chancellor shall assist the Vice-Chancellor in such time, shall exercise such powers and perform such duties as may be assigned or delegated to him by the Vice Chancellor and shall in the absence of the Vice-Chancellor exercise in powers and perform the duties of the Vice-Chancellor.

(5) Registrar Section 12(4)

(a) The Registrar shall be selected by a Committee constituted in the manner specified in the Ordinances. Section 16(1)
(b) The appointment of the Registrar shall be subject to the approval of the recommendation of the Selection Committee by the Chancellor.
(c) The Registrar shall have the responsibility as provided in Section 16(2) of the Act. Section 16(2)
(d) The Registrar shall exercise powers and perform duties as prescribed below: Section 16(3)

(i) The Registrar shall be responsible for the custody of the records, documents, funds and the Common Seal of the University and shall be bound to place before the Chancellor, the Vice Chancellor or with the permission of the Vice Chancellor, before any other authority, all such information and documents as may be necessary for transaction of their business.
(ii) The Registrar shall be the custodian of such other properties of the University as the Board of Management may commit to his charge.
(iii) To conduct the official correspondence on behalf ot he Authorities of the University.

(iv) To issue notices for convening meetings of the Authorities of the University and all Committees and Sub-Committees appointed by them.

(v) To keep the minutes of the meetings of all the Authorities of the University and of all the Sub-Committees appointed by them.

(vi) To represent the University in Law suits or proceedings by or against the University, sign powers of attorney and represent the University in Law suits and other disputes.

(vii) To enter into agreement, sign documents and authenticate records on behalf of the University.

(viii) To perform any other duties as may be required by the Vice-Chancellor, or if a contingency arises, by the Chancellor.

(6) Chief Finance and Officer Section 12(5)

(a) The Chief Finance and Accounts Officers shall be selected by a Committee constituted in the manner specified in the Ordinances. Section 17(1)

(b) The appointment of the Chief Finance and Accounts Officer shall be subject to the approval of the recommendation of the Selection Committee by the Chancellor Section 17(1)

(c) The Chief Finance and Accounts Officer shall exercise powers and perform duties as prescribed below: Section 17(2)

(i) He shall be in-charge of the Finance and Accounts Section of the University and shall be responsible to the Vice-Chancellor.

(ii) He shall examine all claims of payments and their admissibility.

(iii) He shall prepare the annual accounts and balance sheet of the University.

(iv) He shall exercise such powers and perform such duties as may be specified in the Ordinances or required by the Chancellor and the Vice-Chancellor.

7. Other Officers of the University Section 12(6)

(a) The following shall be other Officers of the University.

(i) Controller of the Examination

(ii) Any other Officers specified and designated in the Ordinances.

(b) The other officers shall be selected by duly constituted Committees or in any other manner specified in the Ordinances.

(c) The appointments of other Officers shall be subject to the approval of the recommendations of the Selection Committees by the Board of Management.

(d) The other Officers shall exercise powers and perform duties as specified in the Ordinances.

5. AUTHORITIES OF THE UNIVERSITY — Section 19

(1) The Governing Body — Section 19(1)

The Governing Body shall be the supreme authority of the University. — Section 20(3)

(a) Composition of the Governing Body shall be as provided in Section 20(1) of the Act. — Section 20(1)

(b) The powers of the Governing Body shall be as defined in Section 20(3) of the Act. — Section 20(3)

(c) In addition, the Governing Body shall have the power to.

(i) approve the Statues other than the first Statues, made by the Board of Management — Section 20(2)

(ii) approve proposals, if required for submission to the State Government

(d) The Governing Body shall from time to time meet at intervals normally not exceeding six months.

2. The Board of Management — Section 19(2)

(a) The composition of the Board of Management shall be as provided in Section 21(1) of the Act. — Section 21(1)

(b) The powers and functions of the Board of Management shall be as under: — Section 21(3)

(i) To supervise and control the affairs of the University.

(ii) To make, amend or repeal Regulations to carry out the provisions of the Act and the Statues and Ordinances framed thereunder, for smooth functioning of the University.

(iii) To hold and control the property and funds of the University on behalf of the Sponsoring Body.

(iv) To control and manage the assets and infrastructure of the University.

(v) To specify and demand such fees and other charges as are to be received by the University from the students.

(vi) To approve the budget of the University.

(vii) To administer any funds placed at the disposal of the University.

(viii) To issue appeals for funds for carrying out the objectives of the University and receive grants, donations, contributions, gifts, prizes and scholarships towards the General Fund and for awards of prizes and scholarships.

(ix) To authorize operation of bank accounts of the University.

(x) To appoint Auditors for the ensuing year

(xi) To determine the emoluments, duties and terms and conditions of service of the employees of the University.

(xii) To decide the form and direct the use of the emblem/seal of the University.

(xiii) To approve academic programmes.

(xiv) To institute, Fellowships, Scholarships, Studentships. Medals and Prizes in accordance with the Regulations framed by Board of Management for the purpose.

(xv) To provide for appointment of Visiting Fellows and Visiting Professors.

(xvi) On the recommendation of the Academic Council institute, abolish or suspend any teaching posts in the University.

(xvii) To institute, abolish or suspend any non-teaching posts in the University for reasons to be recorded in writing.

(xviii) Appoint, dismiss or otherwise punish or terminate the services of teachers, officers and other employees of the University in accordance with the provisions and the terms and conditions of service of the employees.

(xix) To regulate and enforce discipline among the employees of the University and to take appropriate disciplinary action, wherever necessary.

(xx) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the University.

(xxi) To regulate and determine all other matters concerning the University in accordance with the Act, Statutes and Ordinances.

(c) Meetings

(i) Every meeting of the Board of Management shall be held on such date and at such time and place as may be fixed by the Vice Chancellor.

(ii) Notice of an ordinary meeting of the Board of Management shall be dispatched to all members of the Board at least twenty one days before the meeting. The agenda of the meeting shall be dispatched at least ten days in advance of the meeting.

(iii) In case of an emergency, a special meeting of the Board of Management may be called by the Vice Chancellor at a short notice.

(iv) In the absence of the Vice-Chancellor in a meeting of the Board of Management, the members of the Board of Management, by a consensus, request one of the members to act as the Chairperson.

(d) Quorum

Three members of the Board of Management, including the Chairperson, shall constitute the quorum at a meeting.

(e) Transaction of Business

In arriving at a decision, if voting becomes necessary, it shall be done, in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a second casting vote.

(f) Tenure of members of Board of Management

The ténure of members of Board of Management, other than of ex-officio members, shall be three years from the date of the first meeting of the Board of Management called after their nominations.

3. The Academic Council

Section 19(3)

(a) The Academic Council shall comprise:-

Section 22(1)

- (i) The Vice-Chancellor
- (ii) The Pro- Vice-Chancellor (if appointed)
- (iii) All Heads of academic departments
- (iv) All Heads or Coordinators of Study Centres
- (v) All Deans
- (vi) One Academician from outside the University nominated by the Governing Body.
- (vii) One Academician from outside the University nominated by the Board of Management.
- (viii) Representatives of teacher at least one from each academic departments to be nominated by the Vice-Chancellor by rotation in order of seniority.
- (ix) Two nominees of the Chancellor from amongst Scientists, Educationists Technologists and Engineers.
- (x) Two nominees of the Sponsoring Body from amongst Scientists, Educationists, Technologists and Engineers.

Registrar shall act as the Secretary of the Academic Council

(b) The Academic Council shall be the principal academic body of the University and shall co-ordinate and exercise general supervision over the academic policies of the University.

Section 22(3)

Functions and powers of the Academic Council shall be as follows:

- (i) Supervise and control admissions of students in the University and the examinations of the University.
- (ii) Frame Regulations for admissions in the University Department and its Centres, covering eligibility requirements for admission to courses of Study at entry points and selectively for horizontal-entry, procedures

for selection for admission and any other matter related to admission.

(iii) Consider and recommended to the Board of Management, proposals for the creation or abolition or merger or division of the Academic Departments and Study Centres and the courses of study to be run in the University.

(iv) Approve courses, curricula and syllabi for the courses of studies in various Departments and Centres of the University and Constituent Colleges.

(v) Frame Regulations and Guidelines for academic matters including the structure of student evaluation, conduct of examination and declaration of results.

(vi) Recommend to the Board of Mangement the rates of remuneration and allowances for the examination work.

(vii) Control, regulate and maintain the standards of instruction, education, training and research carried on or imparted in the University.

(viii) Co-ordinate the working of Boards of Studies and scrutinize and approve their proposals in regard to the scheme of teaching and examinations in the University.

(ix) Promote research activities of the University and scrutinize and approve the recommendations of the examiners of Ph.D. candidates, to ensure high standards of research.

(x) Advise the Board of Management in regard to the number and qualifications of teachers.

(xi) Approve recognition and equivalence of the certificates, diplomas and degrees of other Universities and Institutions.

(xii) Make assessments and take periodic review of the academic activities of the University to enhance standards of education and research, and take new initiatives.

(xiii) Consider and make recommendations on such matters as may be referred to it by the Governing Body or the Board of Management.

(xiv) Perform in relation to academic matters all such duties as may be necessary for properly carrying out the provisions of the Act, the Statutes and the Ordinances.

(xv) Maintain contact with employer organizations with a view to assess their current and changing needs, the pattern of education required therefore which should be imparted by the University and take necessary action, to update and upgrade the course contents.

(c) **Meetings**

(i) The Academic Council shall normally meet at least thrice a year on the dates decided by the Vice-Chancellor and at such other times as the Vice-Chancellor may direct.

(ii) In the absence of the Vice-Chancellor in a meeting, the members of the Academic Council, by a consensus, request one of the members to preside at the meeting.

(iii) Ordinarily twenty one days notice shall be given for all meetings of the Academic Council and the agenda papers shall be issued at least ten days before the date of the meeting.

(iv) Notice of a motion or resolution which has been given by a member, must reach the Register ordinarily three days before the date of the meeting at which the motion or the resolution is to be moved.

(d) Quorum

One-third of the members of the Academic Council shall constitute the quorum at a meeting.

(e) Tenure of the Academic Council

The tenure of members of the Academic Council, other than of ex-officio members, shall be three years from the date of the first meeting of the Council called after their nomination.

6. OTHER AUTHORITIES OF THE UNIVERSITY

Section

(1) The Finance Committee

Section 23(1)

(a) The Finance Committee shall comprise:-

(i) The Vice-Chancellor — Chairperson

(ii) Three members to be nominated by the Sponsoring Body

(iii) One member nominated by the Board of Management

(iv) The Chief Finance and Accounts Officer

(v) The Registrar shall act as the Member Secretary

(b) Functions and powers of the Finance Committee shall be as follows:-

(i) The Finance Committee shall prepare the annual estimates of income and expenditure of the University and make allocations thereunder.

(ii) The Finance Committee shall consider the annual accounts of the University prepared under the direction of the Vice-Chancellor, and its recommendations thereon along with the annual budget, shall be put up to the Board of Management for its consideration and approval.

(iii) The Finance Committee may make its recommendations to the Board of Management to accept bequests, and donations of property to the University on such terms as its deems proper.

(iv) The Finance Committee may recommend mechanisms and ways and means to generate resources for the University.

(v) The Finance Committee may consider any other matter referred to it by the Governing Body and the Board of Management and make its recommendations thereon.

(vi) The Finance Committee shall advise the University on any questions affecting its finances.

(vii) The Finance Committee shall be responsible for the observance of Regulations relating to the maintenance of accounts of the income and expenditure of the University.

(c) Meetings

The Finance Committee shall meet at least once in each academic session. A notice for the meeting of the Finance Committee shall be given so as to reach the members at least fifteen days in advance of the meeting and the agenda for the meeting shall accompany the notice. In the absence of the Vice-Chancellor, the members of the Finance Committee present shall by consensus select a Chairperson from amongst themselves to preside at the meeting.

(d) Quorum

One half of the members of Finance Committee, including the Chairperson, shall constitute the quorum at a meeting.

(e) transaction of Business

In arriving at a decision, if voting becomes necessary, it shall be done in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a second casting vote.

(f) Tenure of Finance Committee

The tenure of the members of the Finance Committee, other than of the ex-officio members, shall be three years from the date of the first meeting called after their nominations.

7. TERMS AND CONDITIONS OF APPOINTMENTS, POWERS AND FUNCTIOINS: Section 25(1) (b), (c), (d), (e)

(1) Vice Chancellor Section 25(1)-b

(a) The terms and conditions of appointment of the Vice Chancellor shall be as prescribed in Article 4(3)(c) of the Statues and shall be incorporated in the Ordinances.

(b) Powers and Duties of the Vice-Chancellor shall be as specified in Section 15 of the Act and also those prescribed in Article 1(3)(b) of the Statues and also those assigned by the Governing Body, shall be incorporated in the Ordinances. Section 15(6)

(2) Registrar and Chief Finance and Accounts Officer, Terms and Conditions of Appointment. Section 25(1) c

(a) The terms and conditions of appointment of the Registrar and the Chief Finance and Accounts Officer shall be decided b the Board of Management and shall be incorporated in the Ordinances.

(i) Powers and Functions of the Registrar shall be as specified in Section 16(2) o the Act and as prescribed in the Article 4(5)(d) of the statutes.

(ii) Powers and Functions of the Chief Finance and Accounts Officer shall be as prescribed in Article 4(6)(c) o the Statutes.

(3) Other Officers and members of Faculty Section 25(1) d

The terms and conditions of appointment of other Officers and members of Faculty, procedures for their selection and their powers and Functions shall be decided by the Board of Management, as provided in the Article 5(2)(b)(xi) of the Statues and shall be incorporated in the Ordinances.

(4) Other Employees of the University

The terms and conditions of service of all other Employees of the University shall be decided by the Board of Management and shall be incorporated in the Ordinances. Section 25(1) e

8. DISPUTES BETWEEN THE UNIVERSITY AND ITS EMPLOYEES AND STUDENTS

Section 25(1) f

Any dispute between the University and its officers, faculty members, other employees and students shall be resolved in accordance, with the provisions made in the University Ordinances taking into consideration the Arbitration and Conciliation Act, 1996 of the Government of India.

9. CONFERMENT OF HONORARY DEGREES

Section 25(1) g

A three member Committee with the Vice-Chancellor as its Chairperson shall be constituted by the Board of Management to recommend the names for approval of the Chancellor for the award of honorary degrees.

10. EXEMPTION OF TUITION FEE AND SCHOLARSHIPS

Section 25(1) h

Guidelines for grant of exemption from tuition fee and scholarships shall be prepared by the Academic Council for the consideration and approval of the Board of Management.

11. ADMISSIONS AND RESERVATIONS

Section 25(1) i

The procedure for selection of students and their admission shall be specified by the Academic Council. These will be incorporated in the Ordinances. The Council shall constitute a standing **Admission Committee** which shall be empowered and shall be responsible for admissions in accordance with the specified procedure.

12. FEES FOR VARIOUS COURSE

Section 25(1) j

The fees chargeable from students for various courses of studies shall be proposed by a Fee Committee comprising:-

(i)	President of the Sponsoring Body	Chairperson
(ii)	Vice-Chancellor	
(iii)	Pro-Vice-Chancellor (if appointed)	
(iv)	A Nominee of the Sponsoring Body	
(v)	One Dean to be nominated by the Vice-Chancellor	
(vi)	Chief Finance and Accounts Officer	Secretary

The recommendations of the Fee Committee shall be considered for approval by the Governing Body. A built-in provision for a reasonable yearly revision of fee shall be made to offset the rise in cost. This provision shall be included in the letters of admission to students.

The Fee Committee shall review the levels of fee every three years or earlier if necessary, and recommend any change in the fee structure as appropriate.

Section 25(1).(1)

13. SEATS IN COURSE OF STUDIES

The Academic Council shall recommend to the Board of Management the number of seats in each course o study with its syllabus, for approval.

14. ORDINANCES

Section 27(1),(2)

The First Ordinances shall be prepared by the Vice-Chancellor for submission to the State Government for approval in accordance with Section 27(1) and (2).

राजस्व विभाग
कार्यालय, कलेक्टर, जिला सरगुजा, छत्तीसगढ़ एवं पदेन उप-सचिव, छत्तीसगढ़ शासन, राजस्व विभाग

अम्बिकापुर, दिनांक 13 दिसम्बर 2003

रा. प्र. क्र. 24 अ 67/भू-अर्जन/2002-2003.—चूंकि राज्य शासन को यह प्रतीत होता है कि इससे संलग्न अनुसूची के खाने (1) से (4) में वर्णित भूमि की अनुसूची के खाने (6) में उसके सामने दिये गये सार्वजनिक प्रयोजन के लिये आवश्यकता है, अथवा आवश्यकता पड़ने की संभावना है. अंत: भू-अर्जन अधिनियम, 1894 (क्रमांक एक सन् 1984) की धारा 4 की उपधारा (1) के उपबन्धों के अनुसार, इसके द्वारा सभी संबंधित व्यक्तियों को इस आशय की सूचना दी जाती है. राज्य शासन, इसके द्वारा, अनुसूची के खाने (5) में उल्लेखित अधिकारी को उक्त भूमि के संबंध में उक्त धारा 4 की उपधारा (2) द्वारा दी गई शक्तियों का प्रयोग करने के लिए प्राधिकृत करता हूं :—

अनुसूची

भूमि का वर्णन				धारा 4 की उपधारा (2) के द्वारा प्राधिकृत अधिकारी	सार्वजनिक प्रयोजन का वर्णन
जिला	तहसील	नगर/ग्राम	लगभग क्षेत्रफल (हेक्टेयर में)		
(1)	(2)	(3)	(4)	(5)	(6)
सरगुजा	सूरजपुर	(1) कुरवाँ	1.084	मुख्य महाप्रबंधक, एस.ई.सी.एल. विश्रामपुर.	रेहर एवं गायत्री भूमिगत परियोजना के पहुंच मार्ग निर्माण हेतु.
		(2) सलका	0.326		
		(3) डेडरी	0.220		
		योग	1.630		

भूमि का नक्शा (प्लान) अनुविभागीय अधिकारी एवं भू-अर्जन अधिकारी, सूरजपुर के कार्यालय में देखा जा सकता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
मनोज कुमार पिंगुआ, कलेक्टर एवं पदेन उप-सचिव.

कार्यालय, कलेक्टर, जिला रायगढ़, छत्तीसगढ़ एवं पदेन उप-सचिव, छत्तीसगढ़ शासन राजस्व विभाग

रायगढ़, दिनांक 26 मार्च 2004

क्रमांक 03/अ-82/2003-04.—चूंकि राज्य शासन को इस बात का समाधान हो गया है कि नीचे दी गई अनुसूची के पद (1) में वर्णित भूमि की अनुसूची के पद (2) में उल्लेखित सार्वजनिक प्रयोजन के लिए आवश्यकता है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक एक सन् 1984) की धारा 6 के अन्तर्गत इसके द्वारा यह घोषित किया जाता है कि उक्त भूमि की उक्त प्रयोजन के लिए आवश्यकता है :—

अनुसूची

(1) भूमि का वर्णन-
(क) जिला-रायगढ़
(ख) तहसील-रायगढ़
(ग) नगर/ग्राम-तुरंगा
(घ) लगभग क्षेत्रफल-2.379 हेक्टेयर

खसरा नम्बर	रकबा (हेक्टेयर में)
(1)	(2)
40	0.069

(1)	(2)
44/5	0.040
81/1	0.065
78	0.607
44/ 3 क	0.040
81/2 क	0.030
44/2	0.032
415/1	0.032
81/2 ख	0.029
418/1 च/2	0.040
44/9	0.040
81/3	0.049
414/3	0.036
69	0.210
70	0.243
408/1 ख	0.028
414/2	0.081
414/7	0.081
414/4	0.036
81/ 2 ग	0.030
44/7	0.040
408/1 त्र	0.036
418/1 व	0.032
44/4	0.032
79	0.121
418/1 घ	0.049
44/10	0.024
44/11	0.008
80	0.101
81/4	0.024
84/1	0.049
84/2	0.045
योग 32	2.379

(2) सार्वजनिक प्रयोजन जिसके लिए आवश्यकता है-तुरंगा जलाशय के लिये भू-अर्जन.

(3) उक्त भू-खण्ड का नक्शा (प्लान) अनुविभागीय अधिकारी, (राजस्व), रायगढ़ के न्यायालय में देखा जा सकता है.

रायगढ़, दिनांक 26 मार्च 2004

क्रमांक 04/अ-82/2003-04.—चूंकि राज्य शासन को इस बात का समाधान हो गया है कि नीचे दी गई अनुसूची के पद (1) में वर्णित भूमि की अनुसूची के पद (2) में उल्लेखित सार्वजनिक प्रयोजन के लिए आवश्यकता है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक एक सन् 1984) की धारा 6 के अन्तर्गत इसके द्वारा यह घोषित किया जाता है कि उक्त भूमि की उक्त प्रयोजन के लिए आवश्यकता है :—

अनुसूची

(1) भूमि का वर्णन-
  (क) जिला-रायगढ़
  (ख) तहसील-रायगढ़
  (ग) नगर/ग्राम-रनभांठा
  (घ) लगभग क्षेत्रफल-0.166 हेक्टेयर

खसरा नम्बर	रकबा (हेक्टेयर में)
(1)	(2)
439/1	0.016
439/2	0.016
439/3	0.021
439/4, 556/4	0.036
441/1	0.045
555/2	0.032
योग 6	0.166

(2) सार्वजनिक प्रयोजन जिसके लिए आवश्यकता है-रनभांठा व्यपवर्तन हेतु भू-अर्जन.

(3) उक्त भू-खण्ड का नक्शा (प्लान) अनुविभागीय अधिकारी, (राजस्व), रायगढ़ के न्यायालय में देखा जा सकता है.

रायगढ़, दिनांक 26 मार्च 2004

क्रमांक 07/अ-82/2003-04.—चूंकि राज्य शासन को इस बात का समाधान हो गया है कि नीचे दी गई अनुसूची के पद (1) में वर्णित भूमि की अनुसूची के पद (2) में उल्लेखित सार्वजनिक प्रयोजन के लिए आवश्यकता है. अतः भू-अर्जन अधिनियम, 1894 (क्रमांक एक सन् 1984) की धारा 6 के अन्तर्गत इसके द्वारा यह घोषित किया जाता है कि उक्त भूमि की उक्त प्रयोजन के लिए आवश्यकता है :—

अनुसूची

(1) भूमि का वर्णन-

(क) जिला-रायगढ़

(ख) तहसील-रायगढ़

(ग) नगर/ग्राम-कलमी

(घ) लगभग क्षेत्रफल-3.194 हेक्टेयर

खसरा नम्बर (1)	रकबा (हेक्टेयर में) (2)
292	0.728
120/4	0.069
296/11	0.142
120/2	0.089
296/9	0.101
296/12	0.024
187/2	0.032
284/2	0.028
284/4, 285/2, 286/2	0.028
291/5	0.105
107/1	0.028
300/1	0.028
302/1	0.178
120/2	0.008
294/1	0.158
116	0.053
120/1	0.069
282, 283/6	0.016
291/2	0.125
291/4	0.040
298/1	0.040
289	0.008
300/2	0.061
302/2	0.105
301	0.024
282, 283/19	0.028
296/10	0.170
294/2	0.105
299	0.238
282, 283/1	0.089
296/2	0.150
298/2	0.127
योग 32	3.194

(2) सार्वजनिक प्रयोजन जिसके लिए आवश्यकता है-सुटूपाली जलाशय के लिये भू-अर्जन की आवश्यकता है.

(3) उक्त भू-खण्ड का नक्शा (प्लान) अनुविभागीय अधिकारी, (राजस्व), रायगढ़ के न्यायालय में देखा जा सकता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
सुबोध कुमार सिंह, कलेक्टर एवं पदेन उप-सचिव.